

# REGISTRATION INFORMATION & GUIDELINES

**Seva First Innovation Challenge 2026 - Eastern Region  
Under Seva Sankalp Abhiyan**

**Innovate Locally. Impact Nationally.**

A practical registration guide for participants from West Bengal, Bihar and Jharkhand.

| ELIGIBLE STATES                   | APPLICATION WINDOW     | REGIONAL HUB |
|-----------------------------------|------------------------|--------------|
| West Bengal<br>Bihar<br>Jharkhand | 19 Sep 2026<br>onwards | Kolkata      |

**Purpose of this guide**

This document consolidates the registration-related information currently published on the official challenge website. Participants should check the portal before final submission in case dates, instructions or supporting-document requirements are updated.

**Official portal: <https://sficeast.wb.gov.in>**

## 01 Challenge at a Glance

The Seva First Innovation Challenge invites participants to identify real problems in their communities and develop practical solutions with a credible path toward implementation, prototype development, piloting and wider adoption.

- Eastern Region coverage: West Bengal, Bihar and Jharkhand.
- Participation format: individuals and teams.
- Regional hub: Kolkata.
- Challenge period published on the website: 17 September - 30 October 2026.
- Solutions should be grounded in an observed problem and explain implementation, cost, timeline, beneficiaries and expected impact.

## 02 Eligibility

*Who can register through the Eastern Region portal*

### Geographic eligibility

Only participants from West Bengal, Bihar and Jharkhand are eligible to apply through this portal.

| Category | Who can participate                                                                                         | Submission expectation                                                                                                         |
|----------|-------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------|
| Junior   | School students; ITI students; Polytechnic students; Undergraduate students                                 | Judged mainly on problem understanding, originality and practicality. A working model is encouraged but may not be compulsory. |
| Open     | Graduates; young professionals; researchers; early-stage startups; independent innovators; community groups | A stronger implementation case is expected. Prototype, proof of concept or pilot evidence can strengthen the submission.       |

## 03 Registration Process

*Complete the online process in sequence*

1

### Create Registration

Select Junior or Open category and enter your full name, valid 10-digit mobile number and valid email address.

2

### Complete Profile

Complete the participant profile with the additional details requested by the portal. Use accurate information because it becomes part of the application record.

**3****Submit Proposal**

Complete the online Innovation & Implementation Plan and upload supporting material where available.

**4****Receive Application Number**

After successful submission, the portal generates an application number. Keep it safely for tracking and future communication.

**Practical note**

Use an email address and mobile number that you can access throughout the challenge. Check all entered details and uploaded files before final submission.

## 04 Important Dates & Challenge Stages

| Stage                         | Published timing    | What happens                                                                                              |
|-------------------------------|---------------------|-----------------------------------------------------------------------------------------------------------|
| Application window            | 19 Sep 2026 onwards | Registration and online application submission.                                                           |
| Challenge period              | 19 Sep 2026 onwards | Overall challenge activity period shown on the website.                                                   |
| Proposal submission           | 19 Sep 2026 onwards | Submit the Innovation & Implementation Plan and supporting material.                                      |
| Screening & shortlisting      | TBD                 | Eligibility, completeness and technical merit are reviewed.                                               |
| Regional evaluation           | TBD                 | Shortlisted participants present solution/model/prototype/implementation plan to an expert jury.          |
| Mentoring & prototype support | After shortlisting  | Selected innovators may receive guidance and refinement support.                                          |
| Final evaluation              | TBD                 | Final challenge evaluation and selection for recognition.                                                 |
| Pilot & adoption pathway      | After the Challenge | Promising solutions may be connected with institutions, departments, industry or implementation partners. |

### Date check

The website is actively being updated. Reconfirm the application deadline and event schedule on the official portal before submitting.

## 05 What You Need to Submit

1

### Problem & Location

Clearly state the problem and where you have observed it.

2

### Proposed Solution

Explain what you propose to build, change or introduce.

3

**Technology or Method**

Describe how the solution will work and why the method is suitable.

4

**Implementation Plan**

Set out who needs to do what, in what order, and the key dependencies.

5

**Cost & Funding**

Provide a realistic estimate of development and implementation cost.

6

**Beneficiaries**

Identify who will benefit and approximately how many people could be helped.

7

**Timeline**

Estimate the time needed to reach a working prototype or pilot.

8

**Expected Impact**

Explain the social, economic or environmental difference the solution can make.

9

**Scalability**

Explain whether it can work in another district, state or community and what would need to change.

10

**Prototype or Pilot Evidence**

If available, include photographs, documents, results or other evidence of a model, prototype or pilot.

## 06 Themes & Problem Areas

The listed themes are intended to guide participants, not restrict them. A proposal outside these areas may still be submitted if the problem is clear and the solution is practical.

- |                                          |                                 |
|------------------------------------------|---------------------------------|
| • Village & Panchayat Innovation         | • Agriculture & Allied Sectors  |
| • Education & Skill Development          | • Healthcare                    |
| • Urban & Civic Innovation               | • Environment & Sustainability  |
| • Employment, Livelihood & MSMEs         | • Women & Child Development     |
| • Disaster Management & Community Safety | • Transport & Mobility          |
| • Energy                                 | • Tourism & Cultural Innovation |

## 07 Submission & Evaluation Guidelines

- Start with a problem you have actually seen in your school, village, town, district, workplace or community.
- Make the problem, proposed solution, implementation route and expected impact easy for the jury to understand.
- Keep the solution practical. A simple, affordable approach that works can be stronger than unnecessary complexity.
- Junior category: a strong idea with a clear implementation plan can be sufficient; a working model is encouraged but may not be compulsory.
- Open category: present a stronger implementation case. Prototype, proof-of-concept or pilot evidence can add weight.
- Supporting evidence can include photographs, documents, results, models, prototypes or pilot information.
- The jury may consider problem relevance, originality, practicality, technical feasibility, cost, implementation feasibility, expected impact, sustainability, scalability and evidence quality.

### What strengthens an application

A grounded problem statement, realistic implementation plan, credible cost and timeline, clear beneficiaries, measurable impact and evidence that the solution can be tested or scaled.

## 08 Intellectual Property & Submission Responsibility

- Submit only content that you own or have the necessary rights to use.
- Participants are responsible for obtaining patent protection for patentable innovations where appropriate under applicable law.
- The challenge does not claim ownership of participant patents or innovations; submitted innovations may be used for evaluation, recognition and promotional purposes.
- Website terms state that submitted user-generated content is licensed to the challenge for use, reproduction, modification and distribution. Review the published IP Policy before submitting commercially sensitive or patentable material.

**For potentially patentable ideas**

Consider obtaining appropriate professional IP advice before publicly disclosing technical details that could affect patent strategy.

**09 After Submission**

- Eligible and complete entries proceed to screening and technical review.
- Shortlisted participants may be invited to regional evaluation before an expert jury.
- Selected innovators may receive mentoring, technical guidance, prototype support or incubation connections.
- Promising solutions may be connected to pilot and adoption opportunities with institutions, government departments, industry or implementation partners.

**10 Registration Checklist**

- ☐ Confirm that you are applying from West Bengal, Bihar or Jharkhand.
- ☐ Select the correct participant category: Junior or Open.
- ☐ Use your correct full name, active mobile number and accessible email address.
- ☐ Complete all profile fields accurately.
- ☐ Write a clear problem statement based on a real, observed issue.
- ☐ Explain the proposed solution in practical terms.
- ☐ Include implementation steps, cost, beneficiaries, timeline, impact and scalability.
- ☐ Attach prototype/pilot/supporting evidence if available.
- ☐ Check ownership/permission for all submitted content and supporting material.
- ☐ Review the full application before final submission and save the generated application number.

**11 Contact & Helpdesk**

|                   |                                                                            |
|-------------------|----------------------------------------------------------------------------|
| <b>Department</b> | Department of Science & Technology and Biotechnology                       |
| <b>Address</b>    | Vigyan Chetana Bhavan, 26/B, DD Block, Sector I, Salt Lake, Kolkata 700064 |
| <b>Landmark</b>   | City Centre I, Behind ILS Hospital                                         |
| <b>Email</b>      | sficeast@gmail.com                                                         |

**Official website**

<https://sficeast.wb.gov.in>

Use the website for registration, current notices, timelines, themes and any updated instructions.